

**MINUTES OF ARTISTIC ROLLER SPORTS COMMITTEE MEETING**  
**Palm City Motel Napier, on 14<sup>th</sup>-15<sup>th</sup> April 2018**

<b>PRESENT</b>	Beverley Cooper MNZM, Bill Stratford, Michelle O’Doherty, Leigh Hudson Joan Blackler (Treasurer), Yvonne Lambert-Smith (Secretary) Saturday 15 <sup>th</sup> only, Jane Reason, Rachael Parkinson-Turner (HPCC) Meeting commenced, 10.45am	
<b>APOLOGIES</b>	Annelise De Cleene	
<b>ITEM 1</b>	<b>WELCOME</b>	
<b>ITEM 2</b>	<b>MINUTES OF LAST MEETING</b>	<b>ACTION/ED BY</b>
	Moved Michelle O’Doherty/Beverley Cooper that these be a correct record of the last meeting. CARRIED	
<b>ITEM 3</b>	<b>MATTERS ARISING FROM MINUTES</b>	
	<ul style="list-style-type: none"> <li>• Item 17, Pam Peters is working with Jane Reason and Leigh Hudson to help with the updating of Figure/ Freeskating and Precision manuals.</li> <li>• Item 14, Inclusive skating, no video taken, Annelise still lead on this, to communicate with parents of our only disabled skater on next best step.</li> <li>• Item 19, Leigh to recontact Barry regarding further Rollart hardware costs.</li> <li>• Item 20, Medal test schedule updating and plain skating to music pattern and requirements still in progress.</li> </ul>	Jane Annelise Leigh HPCC
<b>ITEM 4</b>	<b>HEALTH AND SAFETY</b>	
	No incidents to be reported during this period. <ul style="list-style-type: none"> <li>• To check on Committee policy and procedures.</li> </ul>	Yvonne
<b>ITEM 5</b>	<b>CORRESPONDENCE</b>	
	Moved, Beverley Cooper/Bill Stratford seconded, that inward correspondence be accepted and outward confirmed. CARRIED	
<b>ITEM 6</b>	<b>MATTERS ARISING FROM CORRESPONDENCE</b>	
	Leigh to respond to Southern Area Judges request.	Leigh
<b>ITEM 7</b>	<b>FINANCIAL REPORT</b>	
	Joan Blackler presented the Income/Expenditure report up to May 2018. Moved Beverley Cooper/ Michelle O’Doherty Seconded, that the Treasurer's Report be approved. CARRIED	Joan

<b>ITEM 8</b>	<b>MATTERS ARISING FROM FINANCIAL REPORT</b>	
	<ul style="list-style-type: none"> <li>Waiting on nominations for Oceania accommodation booking.</li> </ul>	Joan
<b>ITEM 9</b>	<b>HPCC BUSINESS</b>	
	<ul style="list-style-type: none"> <li>Presentation on Improving the Quality and Quantity of our Skaters in New Zealand – Medal tests and star classes 1st stage to be started, review of medal test schedule and marking.</li> <li>HPCC are requiring further coaches to replace coaches that have resigned, nominations to be sent out to clubs.</li> <li>Michelle O’Doherty to co-ordinate Squads with HPCC.</li> </ul> <p><b><u>Coach Accreditation Certificate</u></b> Gillian Taylor</p> <p><b><u>Sports Specific Level One</u></b> Mitsuko Nam – SSL1 Dance and Figures Katelyn Kennedy – SSL1 Dance Phoenix Reid – SSL1 Freeskating Hayley Patten – SSL1 Freeskating, Figures and Dance Lisa Garrud – SSL1 Precision</p> <p>Moved Beverley Cooper /Seconded Michelle O’Doherty, that the coaches’ accreditations be ratified. CARRIED</p>	Rachael  Beverley Michelle
	<b>GENERAL BUSINESS</b>	
<b>ITEM 10</b>	<b>OCEANIA HOA</b>	
	<ul style="list-style-type: none"> <li>2018 Heads of Agreement in last stages of updating. To be sent back to Australia with Committees comments.</li> <li>Clarification with Australia HOA that Masters Freeskating to be included in Oceania’s.</li> </ul>	Yvonne/Jane  Yvonne
<b>ITEM 11</b>	<b>ARTISTIC RULES</b>	
	<ul style="list-style-type: none"> <li>Artistic rules to be updated in line with new requirements.</li> <li>To be sent to Board for ratification and then club circulation.</li> <li>Potential new name for novice, idea to be circulated to clubs after 2018 New Zealand Championships.</li> </ul>	Jane/Yvonne  Yvonne Yvonne
<b>ITEM 12</b>	<b>DANCE MANUALS</b>	
	<ul style="list-style-type: none"> <li>Solo dance manuals up to date, newer dances now also included. Pairs manual still in progress.</li> </ul> <p>Moved Beverley Cooper /Seconded Yvonne Lambert-Smith, that a thank you letter be sent to Raynor for her work on the solo dance manual, and flowers to be sent. CARRIED</p> <ul style="list-style-type: none"> <li>Waltz Sequence to replace Plain Skating after New Zealand</li> </ul>	Bill  Yvonne/Joan

	<p>Championships.</p> <p>Moved Beverley Cooper /Seconded Leigh Hudson, that the Waltz Sequence be adopted in place of Plain Skating. CARRIED</p>	
<b>ITEM 13</b>	<b>ARTISTIC WEBSITE WEB MASTER</b>	
	<ul style="list-style-type: none"> <li>• Rozanna Longville is still our website Web Master.</li> <li>• Raynor Stratford to stay on as our day to day administrator.</li> </ul> <p>Moved Yvonne Lambert-Smith/Seconded Bill Stratford that Raynor Stratford to stay as our day to day website administrator. CARRIED.</p>	
<b>ITEM 14</b>	<b>2018 NEW ZEALAND CHAMPIONSHIPS</b>	
	<ul style="list-style-type: none"> <li>• Progress report from Event Manager, Michelle O’Doherty, quotes with Board Treasurer Ann Deihl.</li> <li>• Australian Judges invited and attending, Lyn Cole and Jim Beard.</li> <li>• To run Rollart workshops, and presentation from HPCC on, Improving the Quality and Quantity of our Skaters in New Zealand – Medal tests and star classes, time allowing.</li> <li>• Jane to do up programme, also considering additional time for presentation/workshops.</li> </ul>	Michelle Leigh Committee Jane
<b>ITEM 15</b>	<b>ARTISTIC COMMITTEE</b>	
	<ul style="list-style-type: none"> <li>• That the Committee, through Leigh Hudson approach Janine Price, Secretary UHRSC, to take on the role of Support Interim Artistic Secretary to support Yvonne in her dual role. Yvonne to send a formal letter of appointment if she accepts, to discuss with her and notify clubs.</li> <li>• To send flowers to Margaret.</li> </ul> <p>Moved Yvonne Lambert-Smith/Seconded Leigh Hudson CARRIED.</p>	Leigh/Yvonne Joan
<b>ITEM 16</b>	<b>2017/8 SPORT NEW ZEALAND FUNDING REPORT</b>	
	<ul style="list-style-type: none"> <li>• Michelle O’Doherty presented funding report thus far, to send to Board.</li> </ul>	Michelle/Yvonne
<b>ITEM 17</b>	<b>JUDGES/COACHES ROLLART SEMINAR, ROTORUA</b>	
	<ul style="list-style-type: none"> <li>• All booked, set up from 8am.</li> <li>• To check on programme with Pam Peters, send out to clubs.</li> <li>• Organise feedback survey with Michelle Wood.</li> </ul>	Michelle Yvonne Yvonne
<b>ITEM 18</b>	<b>2018 OCEANIAS - ROTORUA</b>	
	<ul style="list-style-type: none"> <li>• Accommodation to be investigated with nominated Management.</li> <li>• To Organise New Zealand Judges to officiate.</li> </ul>	Joan Leigh

	<ul style="list-style-type: none"> <li>Nominations for team to go out.</li> <li>Further request for nominations to go out for Team Coach, closing 2<sup>nd</sup> July as per Team nominations.</li> </ul>	Yvonne Yvonne
<b>ITEM 19</b>	<b>2018 WORLDS - FRANCE</b>	
	<ul style="list-style-type: none"> <li>A further reminder to go out for Management in case if needed.</li> <li>Team nominations to be ratified by Board.</li> <li>Michelle O'Doherty, to help team management co-ordinate travel and accommodation prior to the team travelling.</li> </ul>	Yvonne Yvonne Michelle
<b>ITEM 20</b>	<b>2019 WORLDS - SPAIN</b>	
	<ul style="list-style-type: none"> <li>Earlier time in year, need to consider appropriate selection event. Leigh to check with Australia on their selection event decision.</li> </ul>	Leigh
<b>ITEM 21</b>	<b>INTERNATIONAL COACHES FOR 2018</b>	
	<ul style="list-style-type: none"> <li>Beverley to email to check on Lorenza and Cristina and their skaters availability for November 2018.</li> </ul>	Beverley
	<b>MEETING CLOSED FOR THE DAY 4.45PM SATURDAY 14<sup>th</sup> April 2018</b>	
	<b>MEETING RECOMMENCED 9.15am SUNDAY 15<sup>TH</sup> APRIL 2018</b>	
<b>ITEM 22</b>	<b>WORLD SKATE SEMINARS</b>	
	<ul style="list-style-type: none"> <li>World Skate Roll Art Argentina seminar, to be revisited as a possible further training for our judges.</li> </ul>	Committee
<b>ITEM 23</b>	<b>SKATER OF THE MONTH/QUARTER</b>	
	<ul style="list-style-type: none"> <li>To be revisited at next meeting, no report.</li> </ul>	Annelise
<b>ITEM 24</b>	<b>OFFICIAL'S BUSINESS</b>	
	No Officials business to be discussed.	
<b>ITEM 25</b>	<b>INCLUSIVE SKATING</b>	
	<ul style="list-style-type: none"> <li>No progress with this.</li> </ul>	Annelise
<b>ITEM 26</b>	<b>ARTISTIC AGM</b>	
	<ul style="list-style-type: none"> <li>To send out notice at least 60 days prior with 2 Committee and Chairperson nominations.</li> <li>To discuss with Janine Price role of Artistic Secretary</li> </ul>	Yvonne Yvonne

<b>ITEM 27</b>	<b>2018 COMMITTEE MEETING DATES</b>	
	<b>AGM - NZ Champs Monday 16<sup>th</sup> 6pm</b> <b>July 28<sup>th</sup> – Auckland, Venue TBA</b>	
	<b>MEETING CLOSED 10.45am</b>	