

**MINUTES OF ARTISTIC ROLLER SPORTS COMMITTEE MEETING**  
**Auckland, 9 February 2019, 9.35am**

<b>PRESENT</b>	Yvonne Lambert-Smith, Beverley Cooper MNZM, Michelle O’Doherty, Annelise De Cleene, Joan Blackler, Dianne Gunson, Janine Price	
<b>APOLOGIES</b>	Leigh Hudson	
<b>ITEM 1</b>	<b>WELCOME</b>	
<b>ITEM 2</b>	<b>MINUTES OF LAST MEETING</b>	<b>ACTION/ED BY</b>
	Moved Yvonne Lambert-Smith/Beverley Cooper MNZM seconded, that these be a correct record of the last meeting. CARRIED	
<b>ITEM 3</b>	<b>MATTERS ARISING FROM MINUTES</b>	
	Item 7 – Coaches with SSL2 accreditations will need to complete the course material and be added to the NZ Drug Free register. Item 19 – NZ feedback to WorldSkate regarding the new men’s solo dance rule still to be compiled and sent. Item 21 – Dianne has taken over website. Note of thanks has been sent. Item 24 – Skater Profiles – Annelise to create a process for selecting skaters for our Skater’s Profile series. Janine to send news flash to clubs, Di to look at integrating the series into the website.	HPCC  Annelise
<b>ITEM 4</b>	<b>HEALTH AND SAFETY</b>	
	No incidents to be reported during this period. <ul style="list-style-type: none"> <li>• Process ongoing</li> </ul>	Yvonne
<b>ITEM 5</b>	<b>CORRESPONDENCE</b>	
	Moved, Michelle O’Doherty/Dianne Gunson seconded, that inward correspondence be accepted and outward confirmed. CARRIED	
<b>ITEM 6</b>	<b>MATTERS ARISING FROM CORRESPONDENCE</b>	
	Nil	
<b>ITEM 7</b>	<b>FINANCIAL REPORT</b>	
	Moved, Beverley Cooper MNZM/Michelle O’Doherty seconded, that the financial reports be accepted. CARRIED.	
<b>ITEM 8</b>	<b>MATTERS ARISING FROM FINANCIAL REPORT</b>	
	Costs and funding for RollArt Melbourne to be finalised. Yvonne to request balance of previous grant from World Champs 2012 fund from Board.	Yvonne
<b>ITEM 9</b>	<b>FUNDING</b>	
	The new Sport NZ funding system will evaluate numbers of registered coaches, skaters and officials and provide funding towards; Seminars and	

	workshops, Officials and NZ Championships. Yvonne and Michelle will attend a NZFRS Board funding meeting for all disciplines in March and will ensure that we are optimising our reporting and are aligned with Sport NZ's strategic focus.	Yvonne/Michelle
<b>ITEM 10</b>	<b>OFFICIAL'S BUSINESS</b>	
	The accreditation and registration processes for Officials needs to be standardised for White System officials and a new process created for RollArt Officials. Yvonne and Di to discuss this with Leanne and the RollArt Steering Committee. Di to work with Leigh to bring the register up to date.	Yvonne/Di/Leigh
<b>ITEM 11</b>	<b>ROLLART TRANSITION</b>	
	<p>Yvonne and Di to attend RollArt Steering Committee meeting on the 10 Feb.</p> <p>Role transition concept documents have been submitted with a proposed process for transitioning White System Officials roles to RollArt Officials roles. The Art Committee agreed to adopt the process.</p> <p>A process now needs to be developed for how officials will be certified in their different roles in New Zealand, and create a framework for accreditations or adopt a (yet to be released) World Skate framework.</p> <p><b>RollArt Seminar - Dandenong</b></p> <p>Pam and Di to attend the Technical Specialist Programme. Tony to attend Seminar. Yvonne will discuss further officials who may potentially be invited to attend this programme with the RollArt Steering Committee.</p> <p>Accommodation and airfare to be arranged for subsidised officials.</p> <p>Non subsidised attendees to be invoiced for registration fees.</p> <p>NewsFlash to be sent adv. Clubs Melbourne registration open until 20 march</p> <p>The RollArt Steering Committee has recommended that the Artistic Committee approach the Australian Artistic Committee and request that the two countries work together to develop a combined Oceania RollArt training resource. Yvonne will discuss this with steering group in more detail at their meeting tomorrow.</p> <p>Yvonne will confirm with the RollArt Steering Committee as to whether the technical specialist accreditations being offered at Dandenong are World Skate accreditations or Australian National accreditations (or both) and how these accreditations may fit into a NZ National accreditation system.</p>	<p>RollArt Steering Group</p> <p>Janine</p> <p>Yvonne</p> <p>Yvonne</p>
<b>ITEM 12</b>	<b>HPCC BUSINESS</b>	
	<b>The meeting welcomed Belinda Too and Rachael Parkinson-Turner</b>	
	<p><u>Coaching Commissions</u></p> <p>Moved, Beverley Cooper MNZM/Yvonne Lambert-Smith, seconded that the following coaching commissions be accepted:</p> <p>Phoenix Reid - SSL1 Dance</p> <p>Dance Manuals – Solo Dance domestic manual has been compiled. All World Skate dances have been removed and can be found on the World Skate</p>	

	<p>website. The world skate glossary will be included at the start of the dance manual. Couples Dance manual update is in progress. Once the manuals have been completed they will be sent out to clubs and uploaded to the website.</p> <p>HPCC Coaches are currently sharing information from the World Skate seminar in Orlando. World Skate have sent out all the presentation information from the seminar to national federations. A selection of potential dates and locations were discussed for sharing this information with the wider skating community. Newsflash to go to clubs advising them that local seminars will be held in March, also please keep Queens Birthday weekend free for a larger national seminar.</p> <p>The committee will contact World Skate regarding the availability and cost of the Freeskating manuals that were for sale at Orlando.</p> <p>The new system for Medal Tests and Learn to Skate programmes will be presented at Nationals. It is envisioned that the new system will be rolled out in late 2019 – 2020. HPCC are working on a pilot programme to be available to test beforehand. Newsflash to be sent to clubs.</p>	<p>Janine/Di</p> <p>Michelle/HPCC</p> <p>Janine</p> <p>Janine</p>
	<b>GENERAL BUSINESS</b>	
<b>ITEM 13</b>	<b>NZ CHAMPIONSHIPS 2019</b>	
	<p>Amended Quote has been sent to SkateNZ.</p> <p>Programme format is dependant on RollArt and will be considered in conjunction with the RollArt Steering Committee. RollArt System requirements will continue to be discussed. The opportunity will be taken to examine and evaluate the Australian system in Dandenong.</p> <p>A kids zone is being organised to provide some entertainment outside the main stadium.</p> <p>Details of the social function to be finalised.</p> <p>The Health and Safety plan has been completed and sent to the Board. The Art Committee agreed to subsidise half the cost of obtaining a first aid certificate for the event manager. The committee discussed the possibility of adding a Health and Safety Plan template to the event permit process. Yvonne will discuss this with the board.</p> <p>Jim Beard and Karen Adonis have confirmed their availability to judge.</p>	<p>Michelle</p> <p>Yvonne</p>
<b>ITEM 14</b>	<b>POLICIES</b>	
	<p>Artistic Trophy Policy (Policy 1) Jo Bright Incentive Trophy for Precision has been changed from Precision only to Precision/Show/Quartet skating</p> <p>Selection Policy (Policy 5) World Team Selection: New Selection panel to be comprised of 2 judges from the selection event judging panel and the world team coach. Maximum number of skaters representing NZ will be dictated by World Skate country quota.</p>	

	<p>OCEANIA New Selection panel to be comprised of 2 judges from the selection event judging panel and the oceania team coach.</p> <p>Moved, Yvonne Lambert-Smith/Michelle O'Doherty seconded, that the amended policies (Policy 1 and Policy 5) be presented for ratification by the NZFRS Board. CARRIED</p> <p>Newsflash to be sent out once ratified</p>	Janine
<b>ITEM 15</b>	<b>WEBSITE UPDATE</b>	
	Di proposed an Update for Official's Corner including information for White system (figures, show, precision and quartets) accreditation and RollArt system accreditation. This will be rolled out as details are finalised by the RollArt Steering Committee and the Artistic Committee.	Di
<b>ITEM 16</b>	<b>2018 OCEANIA CHAMPS WRAP UP</b>	
	<p>All coaches reports received.</p> <p>Items considered for 2019:</p> <ul style="list-style-type: none"> <li>• Guidelines to be included with team manager's appointment confirmation in future.</li> <li>• Coaches will be encouraged to send through coaching points for pupils to assist team coaches at training and competition.</li> <li>• Previous management experience of prospective team managers will be requested at nomination. Janine to update nomination forms.</li> </ul>	HPCC Janine
<b>ITEM 17</b>	<b>WORLD ROLLER GAMES 2019</b>	
	<p>Discussed accommodation arrangements, Yvonne to confirm with World Skate travel consultants the committees preference of:</p> <p>Nh Diagonal Centre 3*</p> <p>Double/Twin Half board – 114.50 euro/night/person</p> <p>World Roller Games selection event will be Central Area Champs 10-12 May. Nomination forms for skaters and team management to be sent out with a closing date of 20<sup>th</sup> March 2019.</p>	Yvonne  Janine
<b>ITEM 18</b>	<b>OCEANIA ARTISTIC CHAMPIONSHIPS 2019</b>	
	<p>A new trophy has been commissioned for the Quartet and Show Skating points trophy. This has kindly been sponsored by Paula Boulcott.</p> <p>The HOA document has been updated and signed by NZ, and is has been forwarded to Skate Australia to be co-signed.</p> <p>Team training squad venue has been arranged.</p> <p>Michelle will investigate accommodation in Dandenong at the RollArt Seminar.</p> <p>Nomination Forms for Skaters, Coaches and Management to be updated and sent to clubs in April.</p>	Michelle Janine
<b>ITEM 19</b>	<b>UNIFORM TENDER</b>	

	<p>The Committee discussed the tenders that have been received for new Oceania and World Team uniforms.</p> <p>Janine to collate information into a Spreadsheet to facilitate further discussion.</p>	Janine
<b>ITEM 25</b>	<b>NEXT COMMITTEE MEETING 18 MAY 2019 - AUCKLAND</b>	
	<b>MEETING CLOSED 3.45pm</b>	