MINUTES OF ARTISTIC ROLLER SPORTS COMMITTEE MEETING

Rotorua, 5.12pm – 6.48pm (adjourned, to be continued via skype) 21st September 2018

Continued via Skype, 7.05pm, 25th October 2018

PRESENT	Yvonne Lambert-Smith (Chairperson), Beverley Cooper MNZM, Michelle O'Doherty, Leigh Hudson (via skype, 28 July, 2.00-6.00pm), Joan Blackler (Treasurer), Janine Price (Secretary), Annelise De Cleene, Dianne Gunson,		
APOLOGIES	21 st September - Nil.		
	25 th October – Annelise de Cleene,		
ITEM 1	WELCOME		
ITEM 2	MINUTES OF LAST MEETING	ACTION/ED BY	
	Moved Yvonne Lambert-Smith/Michelle O'Doherty that these be a correct record of the last meeting. CARRIED		
ITEM 3	MATTERS ARISING FROM MINUTES		
	 HPCC Business (Item 9) – Overseas Coaches Seminar. Venues, flights and coaches for this seminar have not yet been confirmed. In the meantime the World Skate Artistic Seminar in Orlando, Fl. USA has been announced for January 2019 and it has been identified as a priority to send a number of coaches and officials to this event in order to gain their RollArt and World Skate accreditation. In order to mitigate the expense and scheduling conflict it has been decided to postpone the International Coaches Seminar to a later date. At this stage April looks likely. Yvonne will rescind/amend the Italian coaches funding request with board and put in new request for funding for Orlando attendance sourced from Worlds 2012 fund. Janine to clarify with World Skate if any coach or official is welcome to register and attend the seminar, or just the coaches and officials nominated by the Federation. 	Yvonne Janine	
ITEM 4	HEALTH AND SAFETY		
	No incidents to be reported during this period.		
	Process ongoing	Yvonne	
ITEM 5	CORRESPONDENCE		
	Moved, Yvonne Lambert-Smith/Beverley Cooper MNZM seconded, that inward correspondence be accepted and outward confirmed. CARRIED		
ITEM 6	MATTERS ARISING FROM CORRESPONDENCE		

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	 Yvonne to discuss Nelson's travel request with the Board Janine will add Yvonne's email to Judith to correspondence Log. Age rule for all grades to be as per World Skate age rule in Official Regulations – Artistic General rule book. NZ Requirements to be changed to reflect this and Art News Flash sent. 	Yvonne Janine/HPCC
ITEM 7	HPCC BUSINESS	
	Overseas coaches – Lorenza and Cristina are to be approached via Jacqui regarding a new date for NZ seminar in April 2019. • Budget and funding request will be made to the board, sourced from Worlds 2012 fund.	Yvonne
	The committee also spoke about the possibility of offering a range of development squads in 2019 some of which may include Australian coaches and/or RollArt seminars/information sessions.	
	Discussed contractual options for nominated coaches who are accepted to the IACS in Orlando Fl. USA.	
	The HPCC have received registrations of interest in HPCC vacancies and these applicants are being considered.	
	Discussed the possibility of enlisting a project co-ordinator for the HPCC to assist with; the development and maintenance of online exams, general communication and newsletters, updating databases, high performance plan and other documents, editing the website and directing social media communication. Bev to approach possible candidates. HPCC policy may need amendment to create this position, Bev and Rachael to investigate.	
	Coach Accreditation Certificates	
	Hayley Patten – Precision 1 Katelyn Kennedy – Precision 1	Bev and Rachael
	Moved: Beverley Cooper MNZM/Dianne Gunson to ratify these accreditations CARRIED	ions
	Adjourned – To be continued via skype.	
	7 th Oct HPCC structure has been revised to include a new project co-ordinator position. Imelda Coleman will become a Support Coach for all disciplines.	
	Moved: Yvonne Lambert-Smith/Leigh Hudson to accept the revised HPCC Structure – CARRIED.	
	Lorenza and Cristina - Joan to cancel stadium booking for January and pencil in booking for Easter. Will continue discussions with these coaches via Jacqui.	
	2019 Coach Registrations and updating forms coming in slowly.	

	GENERAL BUSINESS	
ITEM 8	2019 Dance Music	
21 Sept	Music for 2018/19 Dances: Bill Hancock usually co-ordinates this with Barry (Aust). Leigh to ask World Skate if they are publishing music for the required dances this year.	Leigh
ITEM 9	One Minute Rest Period	
21 Sept	The World Skate rule regarding one minute rest periods after event warm-up's will be adopted.	
	MEETING RESUMED 25 OCTOBER VIA SKYPE	
ITEM 10	Officials Business	
25 Oct	RollArt transition update – Transition Committee are working hard and are continuing to release newsletters and plans. Dates for seminars/workshops are being finalised. It is essential for this committee to regularly distribute communications to the wider skating community. Yvonne to confirm registrations for judges testing in Orlando with Pam and Tony. RollArt training and accreditation is being run in April 2019 in Australia. The	Yvonne
	committee discussed the possibility of sending officials to this event to sit accreditation exams, and also the possibility of inviting any international specialists who are attending to extend their trip to include NZ. The art committee, with much regret, accept Jane Reason's resignation from her positions as an official and as an advisor for the Artistic Committee. Janine to acknowledge Jane's email officially accepting her resignation and convey the committees thanks for many years of service. Yvonne and leigh to draft a further letter of thanks/gift. Jane's letter to be forwarded on to The Board.	Janine/Yvonne/Leigh
	Officials Facebook group to be set up to assist with communications and for officials to ask questions .	Dianne
ITEM 11	Website Update	
	Di and Raynor to go through website interface together.	
	Yvonne to send updated requirements for uploading onto website	
	Would like to add an Officials page similar to the Coaches' Corner with info and handbooks for different official roles. Include contacts for the different officials roles.	
	RollArt updates – Ask the RollArt Transition committee if they would prefer to have sub-headings under the main RollArt heading.	Janine
	Include links to, and reference the website in the Art News Flashes to encourage people to search for information.	
ITEM 12	2018-19 Requirements	

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	Masters Freeskating to have the same requirements as Primary/Minis.	
	Masters Solo and Advanced Masters Couples Dance - Australia has chosen to use the pattern dance from the style dance as the second compulsory dance for national competition; Canasta Tango and Metropolitan Tango rather than a third dance as per NZ requirements. NZ requirements will change to match Australia	
	Figures have been amended for Tiny Tots.	
	Primary/Minis Freeskating footwork sequence is Serpentine	
	Yvonne to send updates and new PDF for website and Art News Flash	
	Skaters entering International B competition will need the same medal requirements as for Oceania Entry. Leigh to send to Yvonne a list of Competitions that would be in this category for rules and regulation update.	Leigh
ITEM 13	Graeme Sheppard and Joan Alexander Competition	
	Rachael and Michelle to lead development of Performance and Show Skating event. Discussion to be had between stakeholders to see a way forward. Report to be presented to the committee at or before the next meeting.	Michelle
ITEM 14	World Skate Seminar, Orlando	
	Air fares are booked and paid for along with registration for 4 coaches and one judge, waiting on confirmation for second judge. Funds have been transferred from 2012 worlds account.	
	Query re travel insurance: coaches and officials to organise their own insurance and visa/waiver for USA. Joan to advise all travelling coaches and officials.	Joan
ITEM 15	America's Cup 2019	
	SkateNZ would like to manage all NZ skater entries for America's Cup. Domestic coaches planning to travel to this competition do not need to gain sanction from SkateNZ.	
ITEM 16	2019 World Roller Games	
	Unfortunately, because of different venue locations and the size of the NZ team, different codes will have separate accommodation in Spain. All codes will have the same NZ team t-shirt to unify the different uniforms. Karen (Aus) is going to the delegates meeting on our behalf.	
ITEM 17	Uniforms	
	New Oceania team uniforms to be developed for 2019, World team uniforms for 2020	Janine/Annelise
	Currently identifying a co-ordinator for this project to manage the tender process and co-ordinate discussions within the committee and between suppliers.	
	Janine to ask Annelise if she would like to manage this process with the support of her family.	

ITEM 18	Precision Manual	
	2010 precision manual to be uploaded to the website. Precision manual is earmarked to be updated in the near future.	Di/Janine
ITEM 19	Funding Plan	
	The new funding plan has been submitted to the board. More detail on individual projects will be required in a few months' time.	Yvonne
	We have a separate funding request against the 2012 Worlds account and another request for funding for RollArt equipment.	
ITEM 20	Oceania HOA	
	Oceania HOA document is nearly complete. Once formatted, it will be proof-read and then will be sent on to Australia.	Yvonne
ITEM 21	Rules and Regulations Update	
	Yvonne to work on updating the current Rules and Regulations to include all World Skate rules that have been adopted.	Yvonne
ITEM 22	Music	
	World skate has released some music for international dance grades. Tempos for these tracks are currently being confirmed.	Janine
	Will work with Australia to compile official music for 2019 Dances.	
ITEM 23	NZ Artistic Champs 2019	
	Agreed to reserve 3 rooms for Australian officials.	Leigh
ITEM 24	Potential RollArt Conference April 2019	
	Nicola will be in Australia to run a RollArt conference in April 2019. The dates for this conflict with the current scheduling of Central Area Champs. Currently investigating inviting Nicola to NZ during the week prior.	Leigh
ITEM 25	NEXT COMMITTEE MEETING	
	1 st December 2018 – Auckland MEETING CLOSED 9.00pm	