

# MINUTES OF ARTISTIC ROLLER SPORTS COMMITTEE MEETING

Rydgas, Wellington Airport - 1 March 2020, 7.02am

<b>PRESENT</b>	Yvonne Lambert-Smith, Beverley Cooper MNZM, Jenny Lupton, Michelle O'Doherty, Janine Price	
<b>APOLOGIES</b>	Joan Blackler, Leigh Hudson, Annelise De Cleene	
<b>ITEM 1</b>	<b>WELCOME</b>	
	Yvonne welcomed the Committee.	
<b>ITEM 2</b>	<b>MINUTES OF LAST MEETING</b>	<b>ACTION/ED BY</b>
	Moved Beverley Cooper MNZM/Michelle O'Doherty seconded, that these be a correct record of the last meeting. CARRIED	
<b>ITEM 3</b>	<b>MATTERS ARISING FROM MINUTES</b>	
	<ul style="list-style-type: none"> <li>• Annelise continues to investigate possible medallions and bars for Oceania/World Teams</li> <li>• Yvonne to continue contact with Seona (Australia) regarding the sharing of training materials for RollArt.</li> <li>• Janine to add officers reports to Meeting Agendas from now on. Janine to send action item list to the Committee after each meeting.</li> </ul>	Annelise  Yvonne  Janine
<b>ITEM 4</b>	<b>HEALTH AND SAFETY</b>	
	No incidents to be reported during this period. <ul style="list-style-type: none"> <li>• Process ongoing</li> </ul>	Yvonne
<b>ITEM 5</b>	<b>CORRESPONDENCE</b>	
	Moved Yvonne Lambert-Smith/Jenny Lupton seconded, that inward correspondence be accepted and outward confirmed. CARRIED	
<b>ITEM 6</b>	<b>MATTERS ARISING FROM CORRESPONDENCE</b>	
	Nil	
<b>ITEM 7</b>	<b>FINANCIAL REPORT</b>	
	Moved Yvonne Lambert-Smith/Beverley Cooper MNZM seconded, that the Financial Report be accepted. CARRIED	
<b>ITEM 8</b>	<b>MATTERS ARISING FROM FINANCIAL REPORT</b>	
	Janine to send apology to clubs regarding miscommunication in price of dance music and informing of actual price. Joan to send invoices.	Janine/Joan
<b>ITEM 9</b>	<b>OFFICIAL'S BUSINESS</b>	

	<p>The following commissions were ratified:  Rachael Melrose – Precision  Yvonne Lambert Smith – Precision  Rosa Hook - Pre caller/scribe  Jenny Lupton - Pre caller/scribe  Sharon McRae - Pre caller/scribe  Tanya Podjursky - Pre caller/scribe  Hollie Patete – Marshall</p> <p>Di has started a checklist for clubs to assist with competition setup and will develop a package of competition documents to be available on the website for clubs to use.</p> <p>Di to liaise with Leanne and Bill Stratford about having Officials ID cards printed.</p> <p>The Committee will review and confirm the accreditation processes for all officials, including Marshalls, Calculators and Announcers. Jenny, and Di will work with Leigh to map this and liaise with Chief officials. Janine to contact Judith and advise of this process.</p>	<p>Di</p> <p>Di</p> <p>Di/Jenny Janine</p>
<b>ITEM 10</b>	<b>ROLLART BUSINESS</b>	
	<p>Commission transition letters have now been sent to all pre-callers, scribes etc. Attendees from seminars held in the last year have been sent emails to confirm their interest in certain roles. Those who are still interested in working towards a RollArt commission will be sent the License to Learn workbook.</p> <p>The register of interest will be continued to capture any person who enquires about training for an official commission. Janine to ask for further registrations of interest in the next Newsflash.</p> <p>RollArt communication to be sent to clubs regarding embracing observers and encouraging new officials. The roles for event and championship manager will also be clarified as per the Board and World Skate policies.</p> <p>The License to Learn workbook has been completed and ratified. User process and administration process to be developed in conjunction with Officials Convenors. To be released in two weeks.</p>	<p>Janine</p> <p>Jenny/Janine</p> <p>Jenny/Leigh/Di</p>
<b>ITEM 11</b>	<b>HPCC BUSINESS</b>	
	<p>The following accreditations were ratified:  Emma Bailey – Coach Accreditation Certificate  Ben Mister – Coach Accreditation Certificate  Kotuku Ruki - Coach Accreditation Certificate  Lisa Garrud – SSL1 Dance  Joanne Heley – SSL1 Dance</p> <p>The amended Coaches Accreditation manual has been ratified.</p>	

	<p>The coaches who were sent to IACS have achieved the following accreditations:</p> <p style="text-align: center;">Rachael Parkinson-Turner – Dance 2 Macarena Carrascosa – Free 1</p> <p>Janine to send letter of recognition to IACS Coaches.</p> <p>The HPCC project co-ordinator position remains vacant.</p> <p>Discussed including accredited coaches on the drug-free NZ register. Instructions will come from Board regarding the future process for this.</p>	Janine
	<b>GENERAL BUSINESS</b>	
<b>ITEM 13</b>	<b>2020 NZ Artistic Championships</b>	
	Michelle and Janine to discuss IT requirements.	Michelle/Janine
<b>ITEM 14</b>	<b>2020 Oceania Championships</b>	
	<p>Accommodation has been booked for NZ Team and pencilled in for Australia. Social venue has also been booked</p> <p>Training camp and training venue has been booked.</p> <p>Michelle to take lead on planning the Oceania Event. The venue for the competition has been booked. Equipment to be booked through NP events hire company.</p> <p>World Skate Materials, backdrop etc. to be sent from Australia.</p>	
<b>ITEM 16</b>	<b>2020 World Championships</b>	
	<p>The Committee is considering retaining the existing world team leotard for a further year. Janine to ask nominees if they are happy with last year's leotard.</p> <p>The Committee has received:</p> <p>2 skater nominations</p> <p>1 Management nomination</p> <p>2 Coach nomination</p> <p>Selectors will be sent an invitation to the selection event (Northern Area Champs).</p>	Janine
<b>ITEM 17</b>	<b>Treasurer Position</b>	
	The Treasurer position remains vacant. The Committee would like to thank Joan Blackler for her ongoing support in this role while a new Treasurer is identified.	
<b>ITEM 18</b>	<b>World Skate Portugal Seminar</b>	
	Janine to send a letter of recognition to the coaches that attended the IACS and request written reports from both coaches.	

	Rachael was successful in getting funding from the Prime Minister's Funding Scheme. Funds will be returned to the 2012 Worlds Fund.	
<b>ITEM 19</b>	<b>Dance Music</b>	
	The Committee have received feedback about the quality of the USB sticks used for the 2020 dance music. This will be reviewed at the next meeting.	
<b>ITEM 20</b>	<b>NEXT COMMITTEE MEETING – To be confirmed</b>	
	<b>MEETING CLOSED 8.46am</b>	