

MINUTES OF ARTISTIC ROLLER SPORTS COMMITTEE MEETING

10 September 2023, Via Zoom: 10.10 am – 4.18pm

PRESENT	Yvonne Lambert-Smith, Janine Price, Beverley Cooper MNZM, Jenny Lupton, Rachael Parkinson-Turner,	
APOLOGIES	Jenny Bailey, Phoenix Reid, Michelle O’Doherty, Di Gunson	
ITEM 1	WELCOME	
	Yvonne welcomed the Committee.	
ITEM 2	MINUTES OF LAST MEETING	ACTION/ED BY
	<p>Moved: Yvonne Lambert-Smith/Beverley Cooper MNZM seconded, that these be a correct record of the meetings that were held on; 4 June, 20 July and 12 August. Carried.</p> <p>Moved: Jenny Lupton/Beverley Cooper MNZM seconded, that these be a correct record of the April meeting. Carried.</p>	
ITEM 3	MATTERS ARISING FROM MINUTES	
	<p>April Meeting:</p> <p>Item 7 – RollArt request form has been updated with new booking fee.</p>	
ITEM 4	CORRESPONDENCE	
	<p>Moved: Yvonne Lambert-Smith/Rachael Parkinson-Turner seconded, that inward correspondence be accepted and outward confirmed. Carried.</p>	
ITEM 5	MATTERS ARISING FROM CORRESPONDENCE	
	<p>Nil.</p>	
ITEM 6	TREASURER’S REPORT	
	<p>Yvonne presented an overview of the Committee’s financial activity. A Treasurer’s report will be presented at the next meeting.</p>	
ITEM 7	MATTERS ARISING FROM TREASURER’S REPORT	
	<p>Yvonne and Jenny have started discussions with the bank regarding optimising the Committee’s investments.</p> <p>The Committee also discussed ways of streamlining payments to travel agents for representative teams.</p> <p>The Committee accounts are being reviewed in preparation for the NZFRS AGM.</p> <p>The Committee have decided to post all Art Numbers and Medals in tracked envelopes from now on. The Committee will</p>	

	<p>also change the terms in our paperwork from “Artistic Numbers” to “Artistic Registration”. Janine will update paperwork and communicate to the skating community. Di will update the website.</p> <p>The Artistic Committee has undergone various structural and role changes this year. As a result the processes for the various administration tasks associated with the activities of the committee are being reviewed. Janine will make a detailed assessment of all stock levels, record keeping systems and processes, and current content and policy review and updating processes. The outcome of this review will inform the task list and workflow for the Committee’s admin team (Chair, Secretary, Treasurer) and that of the newly created Resources and Communications Co-Ordinator. This new role will replace the current resource co-ordinator role. The Committee would like to extend their sincere thanks to Ngaire Tucker who has assisted the committee in the role since stepping down as Committee Treasurer.</p> <p>Janine to write letter to Ngaire advising of the changes to the Resources-Co-ordinator position.</p> <p>The Artistic Committee has agreed to cover half of the Officials costs for Oceania Champs/Pacific Cup with Australia paying the other half. While this agreement is along the same lines as that in the past, the bill for this year is substantially larger than previous years. Yvonne has discussed with World Skate OATC that full costs and organisational model/protocols for future competitions needs to be discussed with all stakeholders in advance. Yvonne will also request this from World Skate OATC in writing.</p>	<p>Janine/Di</p> <p>Janine</p> <p>Janine</p> <p>Yvonne</p>
ITEM 8	OFFICIAL’S BUSINESS	
	<p>Jenny Lupton presented the Officials Report.</p> <p>Officials accommodation for 2024 NZ Champs has been booked.</p> <p>Sunday Zoom Sessions will re-start on Sunday the 17th at 7.30pm. Topic of the first session will be feedback and discussion from the WS Oceania Seminar. Sessions will then continue fortnightly rather than weekly. Promotional materials to come from the organisers. Janine will send out to clubs.</p> <p>The Officials Team will put together guidelines for regional testing centres for higher medal tests (6+).</p> <p>The following commissions were ratified via email: Tania Agnew - DO Level 2 Rachel Melrose - Class 3 Figure Commission Janine Price Class 1 calculators commission – recommend more manual scoring Sarah Barlow Class 2 calculators commission Jenny Lupton Class 3 calculators commission</p>	<p>Phoenix/Janine</p> <p>Di/Jenny</p>

	Megan Hawley Class 3 calculators commission Mitsi Nam Class 3 calculators commission Yvonne Lambert-Smith – Class 2 Figure Commission Trudy Pocock – RollArt Judge 1 - Freeskating	
ITEM 9	NZAC BUSINESS	
	<p>Beverley Cooper MNZM has advised the Committee that she will be stepping down from her current roles as a member of the Artistic Committee and as NZAC Principal Manager. The Committee would like to extend their grateful thanks to Bev for her many years of service and have invited her to continue her involvement in an advisory capacity into the future.</p> <p>Janine to advertise the NZAC Principal Manager role in a Newsflash.</p> <p>The NZAC summary of activities was presented to the committee.</p> <p>Janine will arrange a meeting with the Star Skate stakeholders to finalise the assessment of the new Star Skate system.</p> <p>The committee put some further questions to the NZAC for clarification regarding the proposed coach mentoring programme. The discussion around this programme is ongoing.</p> <p>World Skate has started to release information about the 2024 artistic requirements. This has now changed the curriculum of the 2023 coaches roadshow seminars. Rachael and the team will work on the changes that need to be made.</p> <p>The following commissions were ratified via email:</p> <p style="padding-left: 40px;">Harriette Davies - Rotorua - CAC Felicity Nicol - Upper Hutt - SSL1 Freeskating Caitlin Munn - Upper Hutt - SSL1 Freeskating Eryn Wilson – MSSC - CAC Ben Shirley – MSSC – CAC Nicole Silver – MSSC – CAC</p> <p>Moved: Beverley Cooper MNZM/Yvonne Lambert-Smith seconded that the following accreditations be ratified. Carried.</p> <p style="padding-left: 40px;">Caitlin Munn – Upper Hutt – SSL1 Dance Sergiy Flocka – Mt Wellington – SSL1 Free</p>	<p>Janine</p> <p>Janine</p> <p>Rachael</p>
ITEM 10	SKATER’S REPRESENTATIVE	
	Phoenix sent through the results of a skater feedback survey. This will be passed on to the team who are working on the 2024 NZ Artistic Requirements.	
ITEM 11	TEAMS AND EVENTS	
	A High Performance Squad camp will be arranged for early in 2024. This will be discussed further at the Artistic Committee planning meeting.	

	<p>The NZFRS has arranged a comprehensive domestic and international travel insurance policy for the use of officials and skaters when travelling as team skaters, management or invited officials to approved NZFRS and international competitions and events.</p> <p>Selection events for 2024 NZ teams were discussed and will be finalised later in the year once we have a better understanding of the 2024 international schedule.</p> <p><u>Graeme Sheppard Challenge</u></p> <p>Graeme Sheppard Challenge was held in May this year. Venues for 2024 are being investigated. Janine to work with Michelle before the planning meeting to finalise a date and apply to the NZFRS for a permit.</p> <p>The Committee intends to run the Joan Alexander challenge in conjunction with the Graeme Sheppard Challenge in 2024.</p> <p><u>NZ Champs</u></p> <p>NZ Champs task lists from each committee member to be sent to Yvonne before the planning meeting so that a master list can be compiled.</p> <p>2023 NZ Champs survey has been sent out by the Board.</p> <p>Oceania Champs</p> <p>Yvonne will request more information about WSOATC's requirements for hosting before NZ commits to hosting the 2024 Oceania Champs/Pacific Cup. She will also enquire about the future of the Pacific Cup and perhaps putting a Heads of Agreement type document together for this. She will also raise the option of having a joint AUS/NZ organising committee for Oceania Champs/Pacific Cup in future rather than taking turns hosting as individual nations.</p> <p><u>World Champs</u></p> <p>World Team entries, accommodation and travel has been arranged.</p> <p><u>World Figure Cup</u></p> <p>World Figure Cup flights have been booked. Accommodation details have been sent through and will be booked shortly.</p>	Janine/Michelle
ITEM 12	WORLD SKATE	
	<p>A World Skate seminar has been announced for October in Venice. The committee has received some interest from our skating community and will arrange registration via the NZFRS board.</p>	
ITEM 13	WEBSITE	
	<p>The Officials page has been updated with details of the restructured NZ Academy of Officials.</p>	

	GENERAL BUSINESS	
ITEM 14	Domestic Dance Music	
	<p>Domestic Dance music from now on will be available on the Artistic Website.</p> <p>Dance music will be chosen by a team consisting of coaches, and officials. The team will select 3 tracks from our existing pool of music for each tempo that is routinely used. These tracks will then be uploaded to the website for the skating community to use. Janine to invite team members to participate.</p>	Janine
ITEM 15	Adaptive Skating Trophy	
	A trophy has been donated for Adaptive Skating. The committee came up with some options for how this trophy will be awarded. Janine to contact the donators with the options that have been identified to ascertain their preference.	Janine
ITEM 16	Zoom Account Upgrade	
	Janine will look into a licence upgrade to Zoom to allow multiple meetings and multiple log-ins. She will present the options and costs to the Committee at the upcoming planning meeting.	Janine
ITEM 17	Electronic Membership	
	Rachael has been looking into electronic membership management systems. She will have some discussions with Leanne around what functionality the NZFRS has via sporty and report back to the Committee at the upcoming planning meeting.	Rachael
ITEM 18	Ranking Points Table Amendments	
	Janine outlined the proposed changes to the White System Points table in the Selections Policy. The changes have been made to fix issues around lower placed skaters not receiving points as was noticed when the policy was first released. Janine to send the amended policy to the Committee for their review and ratification.	Janine
ITEM 19	NEXT COMMITTEE MEETING: Planning Meeting – Athenree Camp, Dates TBD	
	MEETING CLOSED: 4.18pm	