

MINUTES OF ARTISTIC ROLLER SPORTS COMMITTEE MEETING

Via Zoom, 4 May 2024, 9.00 am – 1.36 pm

PRESENT	Yvonne Lambert-Smith, Jenny Bailey, Michelle O’Doherty, Di Gunson, Rachael Parkinson-Turner, Janine Price, Sarah Johnston till 11.42am	
APOLOGIES	Jenny Lupton, Phoenix Reid	
ITEM 1	WELCOME	
	Yvonne welcomed the Committee.	
ITEM 2	MINUTES OF LAST MEETING	ACTIONED BY
	<p>Moved: Michelle O’Doherty/Rachael Parkinson-Turner seconded, that these be a correct record of the meeting that was held on 3 March 2024 - Carried.</p> <p>Moved: Di Gunson/Yvonne Lambert-Smith seconded, that these be a correct record of the meeting that was held on 20 March 2024 - Carried.</p> <p>Moved: Yvonne Lambert-Smith-Michelle O’Doherty seconded, that these be a correct record of the meeting that was held on 8 April 2024 - Carried. Di Gunson/Yvonne Lambert-Smith</p>	
ITEM 3	MATTERS ARISING FROM MINUTES	
	Yvonne to discuss males in skating with Nicola at World Champs Phoenix to update committee via email on male skaters group, pendants and skaters opinions on form of recognition for Star Skate tests.	YVONNE PHOENIX
ITEM 4	CORRESPONDENCE	
	Moved; Di Gunson/Sarah Johnston seconded, that inward correspondence be accepted and outward confirmed - Carried.	
ITEM 5	MATTERS ARISING FROM CORRESPONDENCE	
	Nil.	
ITEM 6	TREASURER’S REPORT	
	<p>Jenny presented the Treasurers Report</p> <p>Moved; Michelle O’Doherty/Di Gunson seconded that the Treasurer’s Report be accepted - Carried.</p>	
ITEM 7	MATTERS ARISING FROM TREASURER’S REPORT	
	Jenny Bailey has tendered her resignation as Treasurer. The Committee would like to thank her for the time and effort that she has given in this role.	

	Janine to advertise the vacancy to the skating community.	JANINE
ITEM 8	NZAO BUSINESS	
	<p>Di Gunson presented the Officials Report.</p> <p>There have been weekly judges zoom sessions leading up to Central Areas. These have been well attended and great for staying connected. The sessions are now on hold until after Laurie Hastie as everyone is getting quite busy with competition organisation.</p> <p>New officials have completed confidentiality agreements. These agreements have also been added to the Licence to Learn to ensure everyone is aware of the confidential nature of discussions that may be held within a panel or while in training.</p> <p>Once processes for onboarding new officials/judges are in place, opportunities for funding will be investigated for roadshows, software etc.</p> <p>Some judges have been submitted to WSOATC to allow them to train on the officials training table at Oceania Champs/Pacific Cup</p> <p>The Following Accreditations were ratified: Emma Frey - class 3 figures Victoria Edwards - class 3 figures</p> <p>NZ referee rules are dated. Di to amend these and will circulate to the committee for ratification/approval asap.</p> <p>The Chief officials have been meeting regularly via zoom. This has been beneficial for all.</p> <p>The Committee further discussed the role of cell-phones in the marshalling area. At present the rule is that they are allowed but must be on silent. The NZAO will work with the NZAC on guidelines around phones being used for remote coaching at competitions.</p> <p>An IT Lead has been established. Tim Price will help the Art Committee to provide advice and support for networking and set up of equipment for events/comps. The need for this has grown with the amount of equipment needed to operate the RollArt system, as well as helping other technical officials focus on their roles, without being pulled into helping set up pre-events. A small team will be created to provide assistance in different regions.</p> <p>Guidelines/Processes to help people set up equipment, specifically the cutter computer, connector box and video camera have been developed and will be used at Northern Areas and be available for Oceania/Pacific Cup.</p> <p>Headset pads will be replaced in time for Northern Areas and Oceansias/Pacific Cup.</p>	<p>DI</p> <p>DI/JENNY/SARAH</p>

	<p>RollArt equipment has been tagged and certified.</p> <p>Moved: Di Gunson/Yvonne Lambert-Smith seconded that the Officials Report be accepted – Carried.</p> <p>Janine to look into changing RollArt Equipment booking form to google form with info around what is needed for different levels of setup – hire screens etc.</p>	JANINE
ITEM 9	NZAC BUSINESS	
	<p>The following commissions were ratified via email:</p> <p style="text-align: center;">Jessica Shirley, MSSC – SSL1 Figures</p> <p><u>Coaches Passes:</u> Passes have been presented and two errors were identified at Central Areas for correcting before NZ Champs.</p> <p>Overall, Central and Southern Areas have been completed with coaches understanding the importance of completing coach accreditations. We are hopeful Northern Areas will have similar results.</p> <p><u>Coach Accreditation Renewal Payments:</u> NZAC to work with Jenny B to complete these invoices and collect payment.</p> <p><u>Phone Policy:</u> Sarah Johnston is currently checking any World Skate Regulation that may impact this review and will draft up a potential update to this policy for review in conjunction with the NZAO</p> <p><u>Prime Ministers Scholarship:</u> Rachael & Macarena working on the Coaches Handbook which will be the final piece of work for the previous round of PM Scholarship Funding. Sarah Johnston is support on this project.</p> <p><u>Star Skate:</u> Rachael and Macarena (Project Lead), Sarah Johnston (Support). Project is in progress. Freeskating is almost complete, coaches awaiting feedback from judges before finalising that discipline. Skating Skills & Dance has made significant progress in the past few weeks. On track for July due date.</p> <p><u>SSL1 Mentoring:</u> Online learning presentations, feedback questionnaires & sign up paperwork are all almost complete. Alana (Project Lead) and SJ (Support) are meeting this week to check in.</p> <p><u>SSL1 Technical Exams:</u> Marking guides are completed, SJ Hudson (Project Lead) is currently reviewing exams to be updated prior to the start of</p>	<p>SARAH</p> <p>RACHAEL</p> <p>RACHAEL/SARAH/DI</p>

	<p>Oceania Champs/Pacific Cup</p> <p>NZAC to provide a list of accredited coaches for approval to access marshalling area. Other countries to provide their list to WSOATC.</p> <p>T-shirt design has been finalised for merchandise sales. Rachael has created an online order form to be circulated to clubs in next Newsflash.</p> <p>Michelle has found an option for a t-shirt for NZ Pacific Cup entrants. Michelle to come back with mock-ups for different colours etc. and pricing. Info about shirts to be sent out in next newsflash. Shirts will be mandatory for open entrants and will be worn for the opening ceremony with black pants (no logos on pants please).The shirts can be worn throughout the event and after the event.</p> <p>Janine to send timeframes for contracts, team selection ratifications and NZ entry forms to NZFRS and team management so these can be processed ASAP.</p> <p>Michelle to investigate a social event for the Monday night.</p> <p>Training times have been offered by the stadium. Once these have been allocated details will be sent out.</p> <p>World Champs and World Figure Cup</p> <p>Michelle is sourcing an informal summer uniform for World Champs.</p> <p>Accommodation information has been sent from World Skate</p> <p>Training camp is being arranged. Rachael to look into possible venues.</p> <p>GSC/JAC</p> <p>Will be held in February 2025. Michelle will investigate Northern venues.</p> <p>Di to contact invited officials to see which dates will work.</p>	<p>NZAC</p> <p>JANINE</p> <p>MICHELLE</p> <p>JANINE</p> <p>MICHELLE</p> <p>MICHELLE</p> <p>MICHELLE</p> <p>RACHAEL</p> <p>MICHELLE</p> <p>DI</p>
ITEM 12	WORLD SKATE	
	Nil.	
ITEM 13	WEBSITE	
	Janine will purchase more storage from google for the secretary account.	JANINE
	GENERAL BUSINESS	
ITEM 14	Centralising competition information	
	Janine to investigate using nzartisticevents account for centralising content sheets, music and results.	JANINE
ITEM 15	NEXT COMMITTEE MEETING: TBC at NZ Champs	
	MEETING CLOSED: 1.36 pm	

